

CHANGE OF ADDRESS OF OTHER STATE DRIVING LICENCE/LAMINATED CARD-

INSTRUCTION

1. Copy of the letter sent to the Original Licencing Authority (enclose postal receipt sent by Registered A/d).
2. Change of address form to be filled and signed (enclose address evidence- Ration Card, Passport, Voter ID card, LIC policy, or Magistrate Affidavit or Aadhar card - (Xerox).
3. Form No.1, Form 1A, Form 9 to be filled and signed (enclose age proof).
4. A declaration in Rs.20/- stamp paper stating that the driving licence is genuine and shall take responsibility if anything arises in future. (format enclosed)
5. Photographs-4 copies passport size.
6. Within 30 days of expiry:

Fee: Rs.500/-+GST + Rs.500/- SC+GST

Format for copy of the letter to be sent to O.R.A.
(See instruction sheet item 1)

From

To
The Regional Transport Officer

Sir,
Sub:- Driving Licence No.....Change of address-No Objection
Certificate-requested.

I have been issued with a Driving Licence by your office bearing D.L.No.....with Date of issue asand valid up to..... Since now I have shifted my residence to Chennai, requested you to kindly issue me a No Objection Certificate for my above Driving Licence to enable me to effect Change of Address at Chennai.

My present address falls within the jurisdiction of ALA, Chennai.....

Thanking you,

Yours faithfully,

(One copy to be given at the time of submission of document along with it.)

To be Executed on a Stamp paper for the Value of
Rs.20/-

AFFIDAVIT

To

The Regional Transport Officer,
Chennai(.....).

Sir,

I.....,S/o.....residing at.....hereby
declare that the Driving Licence No.....issued to me to drive LMV/T/W
by the Licencing Authority.....valid till.....and subsequent
renewal particulars are genuine.

I shall take responsibility if any falsification arises in future.

Date:

Signature

Attested by
(Notary)